

High Plains Recreation Association, Inc.  
Indian Hills Golf Course  
Board of Directors Meeting  
April 19, 2016

Meeting was called to order by President Dick Mekelburg. Six of the seven board members were present, Dick Mekelburg, Ron Armstrong, Tony Probasco, Nolan Bohm, Aaron Franson, and Adam Beauprez. Also in attendance were Course Superintendent John Faris, concessionaire Dean Yearous, Cart Coordinator Tracy Lungwitz, Caddy Shack Coordinator Barb Harper, YHS golf coach Benjamin Weathers and golf member Tami Cannon.

### **Minutes**

March minutes were read. Aaron moved to approve minutes and Tony seconded it. Board voted and motion passed.

### **Treasurer's Report**

Nolan provided the Treasurer's report. Ron moved to accept the report, Adam seconded it, Board voted and motion passed.

### **Caddy Shack**

Caddy Shack Coordinator Barb Harper provided a Caddy Shack report. Pepsi reps have indicated that they will remove the Pepsi cooler if it contains any products other than Pepsi products. Barb is looking to purchase a new double door cooler and received a quote for \$1,200. Ron moved to have Dean follow up on purchasing the double door cooler at a price of \$1,200. Aaron seconded the motion, the Board voted and the motion passed.

Discussion continued on placing the newly acquired outside refrigeration unit. Tony and Ron will determine this week when to lay concrete and get it set.

Barb proposed obtaining candy products from Cashway, since their prices are cheaper than Shop All.

Either Nolan or Steve will provide Barb with three signed checks each Monday to pay vendors Coors, Budweiser and Cashway.

Barb pointed out that HPRAI's liquor license classification allows the sale of alcohol other than beer if food other than snacks is available to purchase. Either the current license would need to be amended or else the Caddy Shack needs to provide food to purchase. Barb would like to offer pre-mixed drinks under the current license and offer food. Nolan moved to allow the sale of packaged food, such as frozen burritos and pizza, and pre-mixed and packaged alcohol from the Caddy Shack. Adam seconded the motion, Board voted and the motion passed. Ron moved to have Barb purchase a

microwave for the Caddy Shack at Shopko for less than \$100, Nolan seconded the motion, the Board voted and the motion passed.

Barb has a few people interested in working both full-time and part-time in the Caddy Shack. She will need to provide these people with an employee packet, which Nolan will provide, and obtain W-2's.

### **Cart Sheds**

Cart Shed Coordinator Tracy Lungwitz provided an updated cart shed list.

### **Donation**

Nolan presented a check from the Bank of Colorado for the purchase of new chairs for the restaurant. The Bank would like to have some type of recognition for the donation. The Board agreed to prepare and display a framed list of donors that can be updated annually.

### **Course Report**

John was present to give a course report.

1. The leaf blower needs repair. Adam moved to pay for the repair, Ron seconded it, the Board voted and the motion passed.
2. John and the Board want to thank Gary Snelling, Dave Dresen and Tim Moore for helping clean out the tear drop.
3. John will reinstall the sand trap north of Hole #2 green as a practice sand trap.

Adam moved to accept course report and Ron seconded. Board voted and motion passed.

### **Restaurant Report**

Dean reported that the new blinds are installed. He likes the blinds, but is concerned with the mechanics of raising and lowering the blinds. He will speak to Dale about his concerns when Dale installs the one remaining valance that was on backorder. Dean is expecting the delivery of the new chairs this week. HPRAI owes Dean for some canned beer. He will be offering more draft beer options soon and is planning happy hours from 4-6 p.m. and 9 p.m. to close. He is also trying to raise \$2,000 for the high school golf team to purchase pull carts and has a board erected in the bar to show the level of donations towards the goal.

### **High School Golf**

Boys' golf coach, Benjamin Weathers, provided an update on the program. There was discussion about the golf team picking up range balls. Aaron offered to purchase four shag bags for the team's use in collecting the range balls. The team will submit timesheets to Barb in the Caddy Shack for the hours spent picking up range balls. Coach Ben discussed a summer golf league. Each of six towns will host a tournament. Aaron moved to set the entry fee \$10 per golfer, with \$5 going to HPRAI and the remaining \$5 to the golf team. Adam seconded the motion, the Board voted and the

motion passed. A date for the Yuma tournament will be determined. The golf team fundraising tournament will be a 3-person scramble and will take place on Friday, August 5, starting at 8 a.m., with an entry fee of \$150/team. The varsity tournament will take place on August 22 and the JV tournament on August 29. Ben will conduct some junior clinics this summer. Mondays and Tuesdays will be used for training and the participants will golf on Friday. Dates will be determined. The course will remain open to public play.

Ben also asked permission to use the upstairs room of the clubhouse for storage. Tony moved to allow the use of the room, Adam seconded, the Board voted and the motion passed.

### **Policies**

Tami presented the following revised documents:

1. Range Ball Policy
2. Disabled Persons Policy
3. Tournament Director Job Description

There was discussion on what do to when the range ball machine is not operable. Tami suggested adding a sentence to the policy that remaining credits can be redeemed for equivalent buckets in the Caddy Shack and the key can be programmed accordingly. Following discussion, Adam moved to accept the revised Range Ball Policy, Ron seconded, Board voted and motion passed. Adam moved to accept the revised Disabled Persons Policy as presented, Ron seconded, the Board voted and the motion passed. The Board discussed further revising the Tournament Director Job Description to clarify that meal tickets for tournaments will be offered for purchase directly from the Concessionaire, rather than as part of the tournament fee. The Board also discussed the need to delete the paragraph stating that the Director will be a part-time employee of the Caddy Shack. Ron moved to accept the revised Tournament Director Job Description, Adam seconded, the Board voted and the motion passed.

Tami will present the Commercial Venture for Profit Policy (golf lessons) and a few of the forms relating to the high school team for discussion at the May meeting.

### **Miscellaneous**

Following discussion, Aaron moved to set a 10% discount to members on the purchase of golfing supplies from the Caddy Shack, since a discount is listed as a membership benefit in the Membership Agreement. Adam seconded the motion, the Board voted and the motion passed.

Ron moved to adjourn the meeting, Tony seconded, the Board voted and the motion passed.